

## NOTICE OF PUBLIC HEARING

# PROPOSED FISCAL YEAR 2018-2019 PUBLIC HOUSING AGENCY PLAN FOR SECTION 8 HOUSING CHOICE VOUCHER AND FAMILY SELF-SUFFICIENCY PROGRAMS

Date:

March 20, 2018

Time:

5:45 p.m. or as soon thereafter as the matter may be heard.

Place:

City Council Chambers, Norwalk City Hall, 12700 Norwalk Boulevard, Norwalk,

CA 90650

**Description:** The Housing Authority of the City of Norwalk will conduct a public hearing to consider the proposed Public Housing Agency Plan for Fiscal Year 2018-2019. The proposed plan includes:

- Continued implementation of the Section 8 Housing Choice Voucher and Family Self Sufficiency Programs and intent to use Project-Based assistance.
- Progress in meeting goals described in the 5-Year Plan.

**Public Comment:** Interested persons are invited to attend this hearing and be heard regarding this matter or submit written comments. The proposed Plan is available to the public for examination February 2, 2018 through March 20, 2018 on the City's website at <a href="http://www.norwalkca.gov/section8">http://www.norwalkca.gov/section8</a> or during normal business hours at the following locations:

- Housing Authority, 12700 Norwalk Blvd., Room 11, Norwalk, CA
- Social Services Center, 11929 Alondra Blvd., Norwalk, CA
- Norwalk Regional Library, 12350 Imperial Hwy., Norwalk, CA

**More Information:** Written comments should be submitted by noon on March 20, 2018 to Kristin Maithonis, Norwalk Housing Authority, P.O. Box 1030, Norwalk, CA 90651-1030 or emailed to: kmaithonis@norwalkca.gov. Questions concerning the public hearing matter should be directed to Kristin Maithonis at (562) 929-5588 or kmaithonis@norwalkca.gov.

Accessibility: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office at (562) 929-5720. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. Assisted hearing devices will be available at this hearing without prior notification.

# Streamlined Annual PHA Plan (High Performer PHAs) U.S. Department of Housing and Urban Development Office of Public and Indian Housing U.S. Department of Housing and Urban Development Expires: 02/29/2016

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-HP is to be completed annually by High Performing PHAs. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

#### Definitions.

- (1) High-Performer PHA A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) Small PHA A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, and that owns or manages less than 250 public housing units and any number of youchers where the total combined units exceeds 550.
- (3) Housing Choice Voucher (HCV) Only PHA A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) Standard PHA A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) Troubled PHA A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) Qualified PHA A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

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	PHA Information.					
A.1	PHA Name: City of Norwalk Housing Authority PHA Type: Small High Performer PHA Plan for Fiscal Year Beginning: (MM/YYYY): 07/2018 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Public Housing (PH) Units 0 Number of Housing Choice Vouchers (HCVs) 705  Total Combined 705 PHA Plan Submission Type: Annual Submission Revised Annual Submission  Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.  The PHA Plan and all Plan elements are available to the public at: City of Norwalk Housing Authority, 12700 Norwalk Blvd., Room 11, Norwalk, CA 90650				lable to the public. the public hearing public may amlined n office or central	
ŀ	PHA Consorna: (Check	DOX II SUDIMUM	g a Joint PHA Plan and complete ta		No of Units	in Each Program
	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia		<del></del>
-	Lead PHA:				PH	HCV

В.	Annual Plan Elements
В.1	Revision of PHA Plan Elements.  (a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission?  Y N Statement of Housing Needs and Strategy for Addressing Housing Needs. Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. Financial Resources. Rent Determination. Homeownership Programs. Safety and Crime Prevention. Pet Policy. Substantial Deviation. Significant Amendment/Modification  (b) The PHA must submit its Deconcentration Policy for Field Office Review. Tenant-based assistance eligibility and admission policies are contained in the Section 8 Administrative Plan submitted to the Field Office.  (c) If the PHA answered yes for any element, describe the revisions for each element below:
B.2	New Activities.  (a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?  Y N Hope VI or Choice Neighborhoods.  Mixed Finance Modernization or Development.  Demolition and/or Disposition.  Conversion of Public Housing to Tenant Based Assistance.  Demolition and/or Disposition.  Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).  (b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA Plan.  The Housing Authority will continue to administer 45 project-based vouchers at Soroptimist Village which are under contract through June 30, 2022 and may dedicate up to 60 additional vouchers to other developments under the project-based program. The City of Norwalk has aging housing stock, high rents, and limited multifamily housing choices. As such, project-based vouchers are an appropriate option for the City to facilitate the development of new rental housing or projects that create new housing opportunities for special needs populations, particularly for homeless or disabled individuals. Additionally, project-based vouchers are a tool for preserving affordable housing that is at risk of converting to market-rate housing. Project-based vouchers are a tool for preserving affordable housing it as trisk of converting to market-rate housing. Project-based becomes through the preservation and/or development of affordable housing.
В.3	Progress Report.  Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.  Goal #1: Apply for additional rental vouchers should funding become available.  Progress: There have been no opportunities to apply for new tenant-based vouchers. However, the Authority secured HOME funding to assist new voucher holders with the payment of security deposits.  Goal #2: Maintain high performing status.  Progress: The Housing Authority's received a high performer designation by HUD for its performance in FY 2015/16 and FY 2016/17.

	Goal #3: Maximize leasing and budget utilization.  Progress: In CY 2016 and CY 2017, the Authority utilized 100% of its budget authority.
	Goal #4: Promote economic self-sufficiency among program participants.  Progress: The Authority continues to administer the Family Self Sufficiency (FSS) program with 25 slots. The Authority received CY 2017 FSS Grant funding and has applied for CY 2018 FSS Grant Funding. The Authority strengthened its partnership with the Southeast Los Angeles County Workforce Development Board by approving a new Memorandum of Understanding on August 15, 2017. The Authority continues to maintain partnerships with Cerritos College and the Norwalk-La Mirada Unified School District. Information about job opportunities, training, job fairs, and scholarships are shared with FSS participants throughout the year.
	Goal #5: Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, sex, familiar status, and disability.  Progress: The program is promoted to all segments of the Norwalk population. Housing Quality Standards are applied equally to all units regardless of location or family type. The Authority adopted policies giving more housing search time to disabled households and reviews reasonable accommodation requests on a case-by-case basis. The Authority works closely with the Fair Housing Foundation to assist participants with fair housing issues and to provide fair housing training to landlords. The Housing Authority also participated in the development of the City's 2015 Analysis of Impediments to Fair Housing Choice. During FY 2016/17, the Authority hosted two landlord workshops to promote the program to new landlords.
B.4.	Most Recent Fiscal Year Audit.
	(a) Were there any findings in the most recent FY Audit?
	Y N □⊠
	(b) If yes, please describe:
	Other Document and/or Certification Requirements.
C.1	Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan
	Form 50077-ST-HCV-HP, Certification of Compliance with PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.2	Civil Rights Certification.
	Form 50077-ST-HCV-HP, Certification of Compliance with PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.3	Resident Advisory Board (RAB) Comments.
	(a) Did the RAB(s) provide comments to the PHA Plan?
	Y N □⊠
	If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.
	None received.
C.4	Certification by State or Local Officials.
	Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.
D	Statement of Capital Improvements. Required in all years for all PHAs completing this form that administer public housing and receive funding from the Capital Fund Program (CFP).

D.1

Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD.

# Instructions for Preparation of Form HUD-50075-HP Annual Plan for High Performing PHAs

- PHA Information. All PHAs must complete this section.
  - A.1 Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), PHA Inventory, Number of Public Housing Units and or Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. (24 CFR §903.23(4)(e))

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

	В.	Annual	l Plan.
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R.1	Revision	of PHA	Plan	Elements.	PHAs n	nust:

.1	Revision of PHA Plan Elements, PHAs must:
	Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box If an element has not been revised, mark "no."
	Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA's strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA's public housing and Section 8 tenant-based assistance waiting lists. 24 CFR §903.7(a)(2)(ii) and 24 CFR §903.12(b).
	Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions. Describe the PHA's admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA's policy for bringing higher income tenants into lower income developments and lower income tenants into higher income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and income mixing requirements. 24 CFR §903.7(b) Describe the PHA's procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists. 24 CFR §903.7(b) A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. (24 CFR §903.7(b) Describe the unit assignment policies for public housing.
	Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c)
	Rent Determination. A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. (24 CFR §903.7(d)
	Homeownership Programs. A description of any homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent that the PHA participates in homeownership programs under section 8(y) of the 1937 Act. (24 CFR §903.7(k) and 24 CFR §903.12(b).
	Safety and Crime Prevention (VAWA). A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families. (24 CFR §903.7(m)(5))
	Pet Policy. Describe the PHA's policies and requirements pertaining to the ownership of pets in public housing. (24 CFR §903.7(n))
	Substantial Deviation. PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i)
	Significant Amendment/Modification. PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. Should the PHA fail to define 'significant amendment/modification', HUD will consider the following to be 'significant amendments or modifications': a) changes to rent or admissions policies or organization of the waiting list; b) additions of non-emergency public housing CFP work items

(items not included in the current CFP Annual Statement or CFP 5-Year Action Plan); or c) any change with regard to demolition or disposition, designation,

homeownership programs or conversion activities. See guidance on HUD's website at: Notice PIH 1999-51. (24 CFR \$903.7(r)(2)(ii)

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided. PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its development and comply with fair housing requirements, see 24 CFR 903.2. (24 CFR §903.23(b)) **B.2** New Activities. If the PHA intends to undertake any new activities related to these elements or discretionary policies in the current Fiscal Year, mark "yes" for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no." Hope VI. 1) A description of any housing (including project name, number (if known) and unit count) for which the PHA will apply for HOPE VI; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm. (Notice PIH 2010-30) Mixed Finance Modernization or Development. 1) A description of any housing (including name, project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm. (Notice PIH 2010-30) Demolition and/or Disposition. Describe any public housing projects owned by the PHA and subject to ACCs (including name, project number and unit numbers for addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo\_dispo/index.cfm. (24 CFR \$903.7(h)) Conversion of Public Housing. Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: http://www.hud,gov/offices/pih/centers/sac/conversion.cfm, (24 CFR §903.7(j)) ☑ Project-Based Vouchers. Describe any plans to use HCVs for new project-based vouchers. (24 CFR §983.57(b)(1)) If using project-based vouchers, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan. Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

- B.3 Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.7(r)(1))
- B.4 Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. (24 CFR §903.7(p))
- C. Other Document and/or Certification Requirements
  - C.1 Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 SM-HP.
  - C.2 Civil Rights Certification. Form HUD-50077 SM-HP, PHA Certifications of Compliance with the PHA Plans and Related Regulation, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR \$903.7(0))
  - C.3 Resident Advisory Board (RAB) comments. If the RAB provided comments to the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.13(e), 24 CFR §903.19)
  - C.4 Certification by State or Local Officials. Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15)
- D. Statement of Capital Improvements. PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. (24 CFR 903.7 (g))
  - D.1 Capital Improvements. In order to comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan. PHAs can reference the form by including the following language in Section C. 8.0 of the PHA Plan Template: "See HUD Form 50075,2 approved by HUD on XX/XX/XXXX."

This Information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

Public reporting burden for this information collection is estimated to average 16.64 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

# Attachment City of Norwalk Housing Authority FY 2018-19 Annual Plan

### Violence Against Women Act (VAWA)

The following are the Housing Authority's goals and objectives to serve the needs of adult and child victims of domestic violence, dating violence, sexual assault and stalking:

<u>Coordination and Referral</u>: The Housing Authority will continue to coordinate with the Los Angeles County Sheriff's Department, City of Norwalk Department of Public Safety, the Department of Social Services, and Su Casa to identify and appropriately refer child or adult victims of domestic violence, dating violence, sexual assault, or stalking and place victims into existing community programs.

<u>Support Domestic Violence Programs</u>: The Housing and Neighborhood Development Division, which includes the Housing Authority, Community Development Block Grant, HOME, and other programs, provides funding to Su Casa, a domestic violence service provider. Su Casa offers a 24-hour hotline, emergency shelter, transitional shelter, walk-in resource center, and community education and outreach. All of the services provided by Su Casa are available to housing authority participants.

Policy and Practice: The Housing Authority will continue to:

- Review cases of possible domestic violence to ensure that applicants and participants are not denied housing assistance based upon incidents in which they are victims of domestic violence, dating violence, sexual assault, or stalking;
- Train staff on changes to VAWA and local policies and procedures;
- Provide applicants and participants with information concerning their rights under VAWA;
- Expedite requests for VAWA emergency transfers; and
- Promptly update VAWA related policies and forms to reflect changes in Federal, State and/or local law.

## **Challenged Elements**

Pending

#### Other:

The Housing Authority provides information and resources about Integrated Pest Management to Housing Choice Voucher landlords on the Housing Authority's landlord resource webpage.